

AAT Level 3 Diploma in Accounting (Online and On Campus) – Course Copy 2024

Course overview

This AAT (Association of Accounting Technicians) advanced level course is a mid-level accounting qualification, ideal for anyone who is looking to advance their existing knowledge of accounting.

This flexible course is delivered in partnership with [Mindful Education](#), and combines online learning with face-to-face lessons in the classroom.

This Level 3 course is part of the **Free Courses for Jobs** initiative and is **fully funded for eligible learners**. Alternatively, you can apply for an **advanced learner loan** to cover the cost of studying this course. Please ask a member of college staff for more information.

Please note: The course starts on 17.09.24. Classroom attendance is weekly.

What will I learn?

This qualification covers a range of complex accounting tasks. You will learn and master financial processes, including accounting principles and concepts, preparing financial concepts, management accounting, tax processes and business awareness.

On successful completion of this course, you will be awarded an AAT Level 3 Diploma in Accounting. This internationally recognised AAT (Association of Accounting Technicians) qualification enables those working in accounting or those looking to pursue accountancy as a career to gain knowledge, practical experience and the all-important certification often sought by employers.

Units of study

The Level 3 course covers a range of key areas, including:

- Financial accounting: preparing financial statements
- Management accounting techniques
- Tax processes for businesses
- Business awareness

Study method – Online and On Campus

We have partnered with **Mindful Education** to deliver this course through our flexible Online and On Campus model.

Online, you will study award-winning video lessons, which are available on demand, and can be viewed from your phone, tablet or computer – meaning you can choose how, when and where you want to study. Lessons last for around 45 minutes and are accompanied by animations and motion graphics to bring concepts to life. Practice questions, downloadable lesson materials and interactive case studies help to enhance the learning experience further and learners should expect to spend around 5-6 hours studying independently online each week.

On campus, you benefit from regular classes with a college tutor – without having to commit to attending multiple evenings each week. Your tutor will review what you have learnt during your online lessons and will be on hand to provide guidance on progress and assessment. Regular discussion with classmates will help to reinforce key points while also providing the additional support and motivation that comes from being part of a group.

How will I be assessed?

This course is assessed through computer-based exams for each unit.

Entry requirements

You must have a sound knowledge of bookkeeping principles to undertake the AAT Level 3 programme. Achievement of an AAT Level 2 Certificate in Accounting is advantageous but not essential.

Progression

On successful completion of this course, you can progress to the AAT Level 4 Diploma in Professional Accounting.

Career opportunities

The skills and knowledge you will gain throughout this qualification will qualify you for roles including Finance Officer, Assistant Accountant and Bookkeeper. You will also be eligible for AAT Bookkeeper (AATQB) status, giving you the option to work as a freelance bookkeeper.

Additional information

This Level 3 course is part of the **Free Courses for Jobs** initiative and is **fully funded for eligible learners**. Alternatively, you can apply for an advanced learner loan to cover the cost of studying this course. Please ask a member of college staff for more information.

The course start date is 16.09.24

Weekly college classes will be held every other Monday.

Course duration is 10 months